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		Compensatory Education Program, Fresno, Cal.	

17. ABSTRACT (MAX. 250 WORDS)

The role of volunteers in Compensatory Education was discussed. The volunteer worker placed on file in the compensatory office, his name, address, telephone number, name of school assigned to, and job description. Jobs were available for people who could teach in elementary or secondary school; who could tutor on the elementary, secondary, and adult level; who were skilled in arts and crafts; who were skilled in typing; and who could help in the pre-schools. A volunteer should be qualified for one or more of the positions; no one would be turned away without an interview. The volunteer was oriented by the director or the coordinator of the Compensatory Education Program. Then he was taken to his particular school to be oriented by the principal.

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FRESNO CITY UNIFIED SCHOOL DISTRICT

"Using Volunteers In Compensatory Education"

Millions of disadvantaged Americans are congregated today in congested sections of the large cities and in the rural areas. It is valid to ask what America means to these millions of people. Certainly it has not been for them a land of equal opportunity. The schools present the best hope for overcoming their cultural handicap. This has been demonstrated repeatedly wherever the efforts of skillful educators and the support of an understanding community have combined to make of schools the mighty instruments which only schools can be. If the public fully backs its schools--and only if it does--the time may come when no American is culturally disadvantaged.*

The Fresno City Unified School District has a Compensatory Education Program that starts at the preschool level and ends with parent education. In such a program there is unlimited opportunity for qualified volunteers to give their time and energies.

For a volunteer program to work effectively, the program must be structured so that the students will benefit in our schools. The volunteer worker should have on file in the compensatory office, name, address, telephone number, name of school assigned to and job description. This kind of information along with other prerequisites will give validity and strength to a volunteer program.

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* Pg. 39, "Education and the Disadvantaged American" - Educational Policies Commission

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The following is an outline form that will provide information to any volunteer that would like to work, without monetary reward, in the Compensatory Education Program of the Fresno City Unified School District:

I. Job Possibilities

A. Would prefer: (one of the following)

1. People with elementary or secondary teaching credential

2. People with a high school education (pre requisite for all volunteers)

3. People to tutor in elementary, secondary, and adult areas

4. People to use their cars on field trips in the Fresno area

   To help either during the week or Saturdays

5. People skilled in arts and crafts

   To help decorate preschool and elementary bulletin boards with displays

6. People to correct papers in the elementary and secondary schools where answer keys are provided

7. People to run ditto and mimeo machines

8. People skilled in typing

   a. To help with clerical duties in the office and in the classroom

   b. The regular secretary of each school would be the person in charge of all volunteer clerical duties, with her instruction coming from the principal

9. People to help in the preschools

B. A volunteer should be qualified for one or more of the above positions, but no one will be turned away without an interview with the compensatory education director or coordinator.

II. Orientation

A. The volunteer will go to 305 East Belgravia and make out an application form (made in duplicate) - one form for CEP office, and one form for school principal)

B. The volunteer will be orientated by the Director or the Coordinator of the Compensatory Education Program

C. The volunteer will be taken to the school and grade level which will benefit from his talents

D. The volunteer will be orientated by the principal of the school

1. The principal will supervise all volunteers in his school

2. An emergency card will be made out by each volunteer and placed on file in the school's office

III. Insurance

A. All volunteers should have full coverage on their car, especially liability, when transporting students on field trips

1. Volunteers are also covered under the Fresno City Unified School District's Policy provided they are using their car for a school sponsored activity

2. Each volunteer will be required to sign a whole harmless clause

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FRESNO CITY UNIFIED SCHOOL DISTRICT

Application for Volunteers

Compensatory Education Program

Name_____ Age( ) Phone_____
(Last) (First)

Address_____
(Street) (City) (State)

I. Education Requirements

A. Finished High School Yes____ No____

B. Years of college completed (Please circle) 1 2 3 4

C. Degrees and credentials earned_____

_____

II. Special Talents (Please check)

A. Tutoring in elementary subjects (need elementary credential) _____

B. Tutoring in secondary subjects (need general secondary credential)_____

C. Have car for field trips_____

D. Area of arts and crafts_____

E. Help correct papers_____

F. Operate mimeo or ditto machines_____

G. Clerical help (typing)_____

H. Help in Preschools_____

I. Other talents (please list)_____

III. Why do you want to help in the Compensatory Education Program (please explain)

_____

_____

IV. As a volunteer worker in the Fresno City Unified School District Compensatory Education Program, I agree to save the Fresno City Unified School District from all claims in the event of personal injury I may sustain in my volunteer service.

Signature_____

THANK YOU FOR THE INFORMATION

(To be filled out in duplicate)

FRESNO CITY UNIFIED SCHOOL DISTRICT

Application for Volunteers

Compensatory Education Program

Name _____ Age( ) Phone _____
(Last) (First)

Address _____
(Street) (City) (State)

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(To be filled out in duplicate)